

Sanctioning Fees for Athletics Alberta Officials

Background:

A 'Sanctioning Fee Structure' is established for all sanctioned meets held in Alberta (see Attachment 1). The fees are based on two criteria – the length of the competition and the level(s) of the athletes. This fee structure will be reviewed by the Officials' Committee and the Technical Manager – Development on an annual basis. The monies will be deposited in the general account and will be recorded in detail by the Athletics Alberta bookkeeper. The generated funds are to be used for the sole purpose of Officials development. Funds not used in one fiscal year will carry over to the following year.

This fund is to be used by the Athletics Alberta Officials' Committee to ensure that financial resources are in place across the province for recruitment and on-going support to AA officials. This fund will help to ensure that all Officials have the supports they need to be effective in their work and to provide on-going recognition for their volunteer efforts.

Use of Funds:

1. The funds collected will be used for Official Recognition, Experience, Outfitting and Social activities. Items which will continue to be paid from the AA budget annually allocated to the Officials' Committee include Education and Training of officials.
2. The funds collected may be used for such items as:
 - Costs associated with recruitment and initial training of new officials
 - Outfitting officials with the supplies necessary for them to do their work
 - Travel expenses within the province to facilitate Officials' development
 - At least one 'Out of Province' travel expense by Level 5
 - Incentives/recognition of long-term officials.
3. The fund will be administered by the AA office and the Official's Committee chair.

Procedure for Administration of Funds:

1. The fee will be collected by Athletics Alberta as part of the Sanctioning Process for a meet in the province.
2. Athletics Alberta will track the financial transactions and provide annual updates on the funding. These monies will carry over from year to year.
3. An official should demonstrate an ongoing commitment to athletics officiating in Alberta.
4. The commitment and eligibility will be determined by the Sanctioning Sub-Committee (for 2020-22 this will be the Provincial Co-Chairs and the National Upgrading Chair). All expenditures must be approved by this sub-Committee.
5. When enough monies have accumulated in the fund, disbursement will commence.

6. Expenditures must be accompanied by receipts in order to be considered for reimbursement.
7. A Financial Statement will be presented on an annual basis to the Officials' Committee and then distributed to all officials at the annual meeting. This Financial Statement will also be presented at the Athletics Alberta meeting.

Schedule of Fund Administration and distribution:

Year 1

- no disbursement of funds to allow the fund to accumulate.

Year 2

- a lump sum payment to committed Level 2 and new Level 3 officials to assist in outfitting. The items included may include but are not limited to such things as Blue pants, Raincoat, Duffle bag, Weather-writer, etc.
- a small item for Level 3 to 5 officials for their ongoing commitment
- an officials' social in Edmonton and in Calgary
- prioritized out of province travel expenses
- prioritized in province travel expenses

Year 3 and ongoing

- a lump sum payment to Level 2 officials who have not previously been eligible for outfitting expense.
- items for Level 3 to 5 officials for their ongoing commitment.
- an officials' social in Edmonton and Calgary
- prioritized out of province travel expenses
- prioritized in province travel expenses
- explore financial compensation for officials

Current Incentive Items:

- Incentives with changes in level
 - Level 1 – Certificate
 - Level 2 – “Official” name tag/golf shirt with AA logo
 - Level 3 – Windbreaker/Arm band
 - Level 4 – Sweatshirt with AA Logo
 - Level 5 – Weatherwriter
- Years of Service (Examples but may not specifically be these items)
 - 5 year – “AA Official” badge
 - 10 year – Travel mug
 - 15 year – Hat
 - 20 year – Inscription on Commemorative Plaque
 - 25 year – Individual Plaque

Attachment 1: Schedule of Fees –

1 Session meet:	\$200	ex. New Balance meets
2 Session meet:	\$400	ex. Dino Indoor Meets
4 Session meet:	\$800	ex. Alberta Indoor Games
5 Session meet:	\$1000	ex. Caltaf Classic
8 Session meet:	\$1600	ex. Canadian Senior/Junior Championships

This schedule will be reviewed on an annual basis.

It may be adjusted to reflect the number of entries at the meet.

Attachment 2: Required Officials for Meets

	Twilight Meets		Provincial Meets				National Meets			
	Outdoor		Indoor		Outdoor		Indoor		Outdoor	
	Officials	Volunteers	Officials	Volunteers	Officials	Volunteers	Officials	Volunteers	Officials	Volunteers
Discipline										
Competition Secretary	1	1	1	3	1	4	1	3	1	4
Track										
Starter's Assistants										
Call Room		2	1	6	1	6	1	6	1	6
Track	1	1	2		2		2		2	
Starter	2		2		2		3		3	
Wind Gauge Track		1				1				1
Umpires	2	4	6	4	8	4	8	2	10	2
Photo Finish	1		1	1	1	1	2	1	2	1
Field										
Technical Manager (weights & measures)					1		1		1	
Horizontal jumps										
Long jum/Triple Jump	3	4	4	4	4	4	4	4	4	4
Triple Jump				2		2		2		2
Wind Gauge jumps (per site)					1				1	
Vertical Jumps										
High Jump	2	3	3	3	3	3	4	3	4	3
Pole Vault	2	3	4	4	4	4	5	4	5	4
Throws										
Shot Put	2	2	3	4	3	4	3	4	3	4
Discus	2	2			4	4			4	4
Hammer	2	2			3	4			4	4
Javelin	3	2			4	4			5	4
Weight Throw			3	4			3	4		
Referees										
Track	1		2		2		2		2	
Jumps	1		1		1		1		2	
Throws	1		1		1		1		2	
Combined Events	1		1		1		1		2	
Start							1		1	
Field Lynx										
1 per field event site	0		1	6	1	9	1	6	1	9
Total Numbers Required	27	27	36	41	48	54	44	39	60	52
Note: for field events, if there are multiple sites available, then each site has to have the minimum amount of Officials and Volunteers										
i.e. if there are 2 pits in use for horizontal jumps then you would need two full jumps teams										